



*Respectful, Responsible, Safe & Prepared*

## **SCHOOL BOARD MEETING MINUTES**

### **July 9, 2024 Regular Meeting**

Pursuant to the regulations, the regular Board meeting was held on the above date in the Waupaca High School Community Room and live streamed via YouTube. The meeting was also broadcast on TV Channel 991.

The purpose of the Board Meeting Minutes is to capture the essence of discussions through the actions voted on. These minutes should not be interpreted to represent a transcription of the meeting. To watch a recording of this meeting, please click [here](#).

#### **Vice President's Comments and Pledge of Allegiance:**

Steve Klismet welcomed everyone and advised that Board President Ron Brooks would be late to the meeting. He introduced the new Interim District Administrator, Craig Gerlach, who shared a brief history of himself. Mr. Gerlach then led the Board in the Pledge of Allegiance.

#### **Call to Order:**

The meeting was called to order by Vice President Steve Klismet at 5:30 p.m.

#### **Roll Call:**

Present in the WHS Community Room: Steve Klismet, Molly McDonald, Betty Manion, Dale Feldt, Bob Adams, and Lori Verhalen; Ron Brooks arrived at 5:38 p.m.

#### **Also Present:**

Present in the WHS Community Room: Craig Gerlach, Sandy Lucas, Mark Flaten, Austin Moore, Michael Werbowski, Jenifer Erb, John Meyer, Lisa Graf, John Erspamer, Jody Pankratz, Carrie Naparalla, Rob Scherrer, Jamie Trzebiatowski, Melissa Durrant, Marsha Purchatzke of GoRiteway, and members of the community.

#### **Approval of Agenda:**

A motion was made by Dale Feldt and seconded by Molly McDonald to approve the agenda as presented. The motion carried unanimously on a voice vote.

#### **Public Comment:**

Marsha Purchatzke of GoRiteway advised that they are having a "Stuff the Bus" event August 5-16 where the community can donate school supplies for children in need, and she also shared a flier which provided additional details.

Several community members addressed the Board with their concerns regarding the tennis/pickleball courts at WHS and WMS. They were grateful that the lines had been drawn for the pickleball courts, however, the nets are not at the correct height for either tennis or pickleball. They are also very concerned regarding the conditions of the courts and do not want to see them continue to deteriorate so would like them resurfaced. They asked if the School District could work with the City of Waupaca to see what they can do to make it better for everyone, including designated tennis and pickleball courts as well as bathroom facilities.

**Review of Board Meeting Norms:**

The Board reviewed their collective commitments.

**Board Reports:**Approval of Minutes:

June 11, 2024 Regular Board Meeting

June 12, 2024 Policy Committee Meeting

June 27, 2024 Special Board Meeting

A motion was made by Dale Feldt and seconded by Betty Manion to approve the Minutes of the Board meetings listed above as presented. The motion carried unanimously on a voice vote.

Upcoming Meetings and Other Activities:

The Board was reminded of the following upcoming meetings and other activities:

July 16, 2024 - Finance Committee Meeting - 5:30 p.m.

August 13, 2024 - Regular Board Meeting – 5:30 p.m.

Completion of Board Member Availability Calendar:

The Board members were asked to complete their availability calendars through August.

**School Visits or Other Board Report:**

None.

**CEC Liaison Report:**

CEC Liaison Betty Manion advised that the Governance Council meeting originally scheduled for last Friday was postponed due to the holiday to this Friday.

**Review Monitoring Schedule:**

Director of Teaching and Learning Mark Flaten advised that this is an annual review of the Board's monitoring schedule. This schedule is used as a guide with the flexibility to adjust it as needed. He recommended that it remain in place as is and no changes be made to it this year.

**Policy Committee Meeting:**

The Policy Committee met on June 12, 2024, to discuss the student dress code and how it is implemented in each of the schools.

**Federal Law Changes to Title IX:**

Director of Teaching and Learning Mark Flaten advised that federal law changed in late June with regard to Title IX, so interpretation of the law was put into policy by Neola. The new law takes effect August 1, 2024, therefore, it is required that the new policy be approved by the School Board prior to that date.

The current Policy 2266 Nondiscrimination on the Basis of Sex in Education Programs or Activities is required to remain in place for the next few years based on the statute of limitations for any allegations that occurred prior to July 31, 2024. Therefore, it was revised to include that technical correction.

Neola Policy 2264 was created to ensure that the District is in compliance with the new Title IX federal law. Mr. Flaten advised that because of the late notice and urgency of the approval of this policy, he asked that per Policy 0131.1 that the Board set aside the requirement that it go before a Policy Committee meeting first and waive the requirement of two readings.

A motion was made by Dale Feldt and seconded by Steve Klismet to approve Neola Policy 2264 Nondiscrimination on the Basis of Sex in Education Programs or Activities as presented. The motion carried unanimously on a voice vote.

**Consent Agenda:**

Board members Dale Feldt and Molly McDonald questioned the large difference in the Fund 10 balance from last year and the decrease in revenue. Director of Business Services Austin Moore advised that it has to do with the time of year and the timing of when things go through. Additionally, the network issues caused a delay in the transfer of funds. He added that the District may receive reimbursement of some of the costs incurred for HBIS from the insurance company.

Because it was noted below of the hire of a new WMS Associate Principal, WMS Principal John Meyer introduced Lisa Graf. Her hire was just finalized yesterday. Ms. Graf shared that this is her 21st year in education and is coming from the Oshkosh School District.

A motion was made by Lori Verhalen and seconded by Molly McDonald to approve the items of the consent agenda as presented.

Financial Reports:

Accounts Payable

Cash Receipts

Budget to Actual Comparison by Fund Groups:

Fund 10 Ending Balance: \$9,127,949 [2022-2023: \$11,241,048]

Fund 21 Ending Balance: \$303,013 [2022-2023: \$353,489]

Fund 27 Ending Balance: -\$3,045,416 [2022-2023: \$0]

Fund 49 Ending Balance: -\$31,763 [2022-2023: \$4,064,048]

Fund 50 Ending Balance: \$534,294 [2022-2023: \$498,838]

Updated Staffing Changes for the 2024-2025 School Year

Retirements:

Cheryl Kelly - WMS Ed. Asst.

Resignations:

Jillian Gutzdorf - WHS Special Education Teacher

Emma Sievers - WHS Science Teacher

Matthew Warner - District Computer Technician

Hires – 2024-2025 School Year:

Genesis Cratsenberg - WLC Speech and Language Pathologist

Lisa Graf - WMS Associate Principal

Hires - Summer of 2024:

Vivian Sanderson-Vigus - Custodian

WLC and CEC AGR Reports

Student Academic Standards

Student Assessments Annual Notice

Annual Seclusion and Restraint Report

Annual At-Risk Report

The motion carried unanimously on a voice vote.

## **Communications:**

### June Highlights:

Mr. Flaten advised of the new staff hired to date and shared a brief history of each. He also provided highlights of the summer school programs at WLC and WHS.

Mr. Moore advised that all bills have been paid and the referendum is complete. He provided a final breakdown of the referendum expenditures which indicated that the project came in over budget by \$185,641.68 (4.79%), due to unexpected foundation issues at WLC which in turn led to extended construction during the winter months. Those additional costs will be absorbed in this year's budget.

He also advised that the WHS track resurfacing has been completed and the roof work at WMS is scheduled to begin this week. Both projects were delayed due to weather.

Mr. Moore advised of the potential sale of the 515 School Street building with two entities expressing interest in purchasing it. An informal initial market analysis has been completed, and he is reviewing monthly costs and upcoming maintenance of the building. However, the District is under contract with CESA 5 through next June and receives \$43,000 per year from them. Some Board members expressed concerns that there may be asbestos in the building and the possible costs associated with mitigating that. Mr. Moore was not sure if that was taken care of during the past remodeling, but if not it will be addressed and set out at the time of the possible sale.

Director of Co-Curricular Activities and Athletics Rob Scherrer advised that an official fall school apparel store has opened which replaces all of the ad hoc coaches apparel. It is an online only store that will be open for a few weeks and then closed for a few weeks at a time throughout the year. He is advertising the online apparel store through social media.

## **Administration:**

### Graduating Seniors Celebrations Report:

High School Principal Michael Werbowsky advised of the many accomplishments attained by the graduating class of 2024. More students completed an Advanced Placement course as well as the GMAW Welder Basic Certificate than in the past.

### Annual School Health Summary Report:

School Nurse Jamie Trzebiatowski presented the annual School Health Summary report which outlined what the Health Services Department provided to the District as a whole as well as in each building. They continue to see an increase of acuity health concerns and the need for health services is high. Their team of six managed 611 students with medical diagnoses, 61 daily scheduled interventions, and 14,581 unscheduled visits, which is about the same as last year.

School Nurse Trzebiatowski is located at the WLC and WMS while School Nurse Hannah Rowe is at the CEC and WHS. They handle the high direct needs and emergencies while the Health Aides assist with medications and lesser direct needs. They average between 1-3 calls to 911 each year and are in communication with GoRiteway when situations warrant. Mr. Scherrer added that the District recently renewed its contract for an athletic trainer who is available Monday through Friday for the next five years to assist the Health Services Department as needed.

## **Adjournment:**

A motion was made by Betty Manion and seconded by Dale Feldt to adjourn the meeting at 6:16 p.m. The motion carried unanimously on a voice vote.

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Date \_\_\_\_\_  
Ron Brooks, President  
Board of Education

\_\_\_\_\_  
Date \_\_\_\_\_  
Betty Manion, Clerk  
Board of Education